

REG PA LLC
PJ'S AUTO TAGS

43 SOUTH MAIN STREET
YARDLEY, PA 19067
(215) 321-0700

**PENNSYLVANIA MOTOR VEHICLE
AUTHORIZED
FULL AGENT & MESSENGER
OLRS Instant Electronic Title and Registration**

**2012 PA TITLE AND REGISTRATION KIT
FOR OUT OF STATE DEALERS**

**TIRED OF PAYING HIGH FEES TO OUTSOURCED
CORPORATIONS?
THEN COME BACK TO AN AUTHORIZED AGENT AND SAVE!**

Please find enclosed forms to title and register vehicles for your Pennsylvania customers. As a PADMV agent of over 30 years, our primary service is to approve, process and issue a PA title, registration card, plate and sticker to your customer the almost always same day.

FREE PA FEE AND SALES TAX CALCULATOR AT

WWW.PADMV.ORG

WE OFFER ALL PA DMV SERVICES!

DEALER CHEAT SHEET BY REG PA LLC
PA TITLE & REGISTRATION REQUIREMENTS
5 BASE REQUIREMENTS

1. ASSIGNED MSO/MCO OR TITLE

- 1) Please complete & sign seller sections only, odometer section (bottom of MCO)
- 2) Please complete lien section (bottom of MCO).
- 3) Trucks
 - A) Please provide GVWR.
 - B) Provide Empty Weight; Provide Purchasers' **Req. G.V.W** (Between A-B).

2. COPY OF PA DRIVERS LICENSE OR PA ID CARD

- 1) Front & Back from all Purchasers, must be valid and PA issued.
- 2) Address must match title/MCO or attach PA update card or online update.

3. POWER OF ATTORNEY SIGNED AND NOTARIZED

- 1) All Purchasers must sign.
- 2) If Plate to Transfer, must list plate number (see note).

NOTE: If PA Plate to Transfer:

- 1) All Owners of plate must sign P.O.A.
- 2) Attach old Registration card, if available.

4. PURCHASER(S) VALID PA INSURANCE ID CARD

- 1) Valid PA Declaration Page, or Valid PA Insurance card ID card.
- 2) Rejected Insurance: All screen prints and / or Internet prints unacceptable!

5. DEALER BILL OF SALE, BUYERS ORDER, etc. FOR TAX & VIN VERIFICATION

- 1) Must sign and notarize with two short statements
 - 1) Vin verified true and correct.
 - 2) True and correct copy.

TWO CHECKS:

- 1) COMMONWEALTH OF PA
- 2) REG PA LLC

Please send copy of PA Sales Tax and Fee Calculator with each Deal!!

WEB WWW.PADMV.ORG EMAIL FOR DEFICIENT ITEMS INS@PADMV.ORG

POWER OF ATTORNEY

I/WE _____, GRANT(S) POWER OF ATTORNEY
To Dawn Tripler and/or Ruth Ann Cain, and/or Kim Morgenthaler, and/or Diane L
Gawlinski, and/or Alexandra Weremijenko.

In order so that I/We may make application in Pennsylvania, for Title, Registration,
Duplicate Title, Transfer of PA License Plate, Renewal of Registration, or
Replacements of such. I/We authorize any of the above persons to sign on my or our
behalf any forms required by Penn D O T, for the purposes above.

Electronic Address Update ONLY IF DL UPDATE REQUIRED

(Print "**NONE**" if not required) last 4 SS# _____

Affiant authorizes PA Driver License Address Update: to reflect correct address of:

Street: _____, PA, Zip _____

Affiant ('s) further state this POA is limited to aforesaid and only to the vehicle and
Driver License information listed on this P.O.A.

TRANSFER OF PLATE (Print "**NONE**" if no transfer): _____

MAKE _____ MODEL _____ YEAR _____

VIN- _____

Signatures and Notarization

OWNER: X _____ PA DL # _____

Purchaser or authorized person, Sign above line.

CO-OWNER: X _____ PA DL # _____

Co-Purchaser if applicable, Sign above line. Or co-owner of plate must sign, to release interest. Only if a plate is to be transferred.

SUBSCRIBED AND SWORN TO BEFORE ME LIENHOLDER

THIS _____ DAY OF _____ YEAR _____

X _____

NOTARY PUBLIC

**THIS P.O.A. IS NOT VALID IN PA WITHOUT NOTARIZATION.
(P.O.A. VALID FOR 90 DAYS FROM NOTARIZATION)**

**PENNSYLVANIA MOTOR VEHICLE
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FULL AGENT & MESSENGER
REG PA LLC
43 SOUTH MAIN STREET
YARDLEY, PA 19067
215-321-0700**

FEES PAYABLE TO COMMONWEALTH OF PA

TITLE FEE (ALL VEHICLES)	\$22.50
REGISTRATION (if PASS. VEHICLE)	\$36.00
REGISTRATION (if TRUCK)	\$58.50+ (By Weight, See MV-140 or Call)
ENCUMBRANCE (if ANY)	\$ 5.00
TRANSFER OF PA PLATE (if ANY)	\$ 6.00

FEES PAYABLE TO REG PA LLC

NEW PLATE (if we issue)	\$10.00
AGENT/MESSENGER	\$50.00***
OLRS (current fee charged to us is \$14.15)	\$14.15*

*Electronic processing of deal, olrs (currently under negotiation)
***DEALER BULK DISCOUNTS AVAILABE FOR ALL YOUR PA SALES CALL TODAY!
215-321-0700
(WE APPROVE, PROCESS AND ISSUE **SAME DAY, ALWAYS**)

NOTE MANUAL APPLICATION: WHEN SALES TAX COLLECTED BY A RECIPROCAL STATE IS LESS THAN THE TOTAL DUE TO COMMONWEALTH OF PA OR INSTANCES WHEN TITLE DATA FROM NMVTIS IS NOT UPDATED, APPLICATION MUST BE PROCESSED MANUALLY. TOTAL FEE TO REG PA IS SAME AS ABOVE \$74.15.

REG PA LLC

6 BASE REQUIREMENTS (please see details of each requirement to avoid rejections)

1. ASSIGNED MSO/MCO OR TITLE

- 1) Please complete & sign seller sections only, odometer section (bottom of MCO).
- 2) Please complete lien section (bottom of MCO).
- 3) Trucks
 - A) Please provide GVWR.
 - B) Provide Empty Weight; Provide Purchaser **Requested G.V.W** (Between A-B).

2. COPY OF PA DRIVERS LICENSE OR PA ID CARD

- 1) Front & Back from all Purchasers, must be valid and PA issued. **DRIVER LICENSE ADDRESS MUST MATCH TITLE AND INSURANCE! OR ATTACH ONLINE UPDATE!**

3. POWER OF ATTORNEY SIGNED AND NOTARIZED.

- 1) All Purchasers must sign.
- 2) If Plate to Transfer, must list plate number indicated on POA.

NOTE: If PA Plate to Transfer:

- 1) All Owners/Transferors of plate must sign P.O.A.
- 2) Attach old Registration card, if available.

4. PURCHASER(S) VALID PA INSURANCE ID CARD.

- 1) Insurance card, Declaration page or Binder with original agent's signature.
- 2) UNACCEPTABLE Insurance: SCREEN PRINTS.

5. TRACING OF VIN PLATE (NON PA TITLES ONLY)

- 1) Tracing obtained from dashboard, drivers door, under hood (center of firewall).
- 2) Inspection Mechanic signed photo acceptable.
- 3) **(Out of state Dealers See Note; see # 6)**

6. DEALER BILL OF SALE, BUYERS ORDER, etc. FOR TAX & VIN VERIFICATION

- 1) Must sign and notarize with two short statements.
 - A) Vin verified true and correct.
 - B) True and correct copy.

PA Sales Tax Rate is 6%, Allegheny County 7% and Philadelphia County 8%.

Leasing Co. will collect PA USE & PTATAX: Allegheny County 10%, Philly 11%, PA 9%.

NOTE: PA SALES TAX (What's due?) PA ALLOWS FOR TRADE IN VEHICLES

- 1) Purchase price = Base unit price.
- 2) **Leased vehicles are not a Trade!**

7. TWO CHECKS: Must use the pa fee and sales tax calculator!

- 1) COMMONWEALTH OF PA
- 2) REG PA LLC (PRINT [FEE CALCULATOR](#) SHEET)

WWW.PADMV.ORG

REG PA LLC

PA MOTOR VEHICLE TITLE AND REGISTRATION CHECKLIST COMPLICATED DEALS ONLY!

1. ___ **TITLE/ MCO/MSO ORIGINAL:** Properly assigned and Notarized.
2. ___ **ANY REASSIGNMENT CERTIFICATES ORIGINAL:** Properly assigned.
3. ___ **IF MSO/MCO:** Complete A) Odometer section and Notarize,
B) Lien holder section. If no lien state "none".
4. ___ **POA ORIGINAL:** All purchasers must print name(s) at top, sign where indicated and have signatures Notarized. (Limited POA is required, so we can complete application).
5. ___ **DEALER INVOICE/BILL OF SALE etc., (COPY):** Please hand print two short statements on invoice: 1) TRUE AND CORRECT COPY, 2) VIN VERIFIED TRUE AND CORRECT, signed by mechanic and Notarized.
6. ___ **PA DRIVER LICENSE COPY: FRONT AND BACK** for all purchasers. **Urgent:** DL Address must match Title, if address update is required, last four digits of social security required _____.
7. ___ **INSURANCE CARD COPY:** Valid Ins. Card only in purchaser(s) name.
8. ___ **REGISTRATION CARD COPY:** Only if transferring same type of plate. Example: Truck to Truck, Passenger to Passenger, MC to MC, etc., and must be in purchasers name(s) or a lease buyout.
9. ___ **Armed Forces: Copy of Front and Back** of Military ID and address to be printed on PA Title.
10. ___ **COMPANY/CORPORATION: THERE ARE TWO REQUIREMENTS-**
 - 1) Letter of Authorization on Company Letterhead, authorizing the signer (holding a PA DL), include name and position, to title and register any and all vehicles (or specific vehicle: VIN#, MAKE, MODEL AND YEAR) on behalf of the company (name company).
 - 2) Two forms of existence of Company (Examples, tax bill, utility bill, Fictious Name Certificate, Corporate Resolution).
11. ___ **MV-9:** Only to be used if MCO/MSO or Title is **not** marked on face Certified for all 50 states, or is **not** marked California Emissions Certified. Rules: any 2008 or newer TK 8500 lbs or less with less than 7,500 miles or any passenger vehicle 2008 or newer with less than 7,500 miles. Note: Cannot be signed by POA! Must be signed by customer!
12. ___ **FEE CALCULATOR** printout for expedited service WWW.PADMV.ORG